Let A

DISPATCH NO.
Page 1 of 3
Copy 17 of 20

DATE: APR 1 2 1956

25X1 TO : :

25X1 ATTENTION :

25X1 FROM :

SUBJECT : General - Administrative/Personnel
Specific - Final Processing,

1. To date, no firm information has been evolved concerning exactly
how, when, where and what final processing for [   ] consists of. This
memorandum is to discuss this processing, thus allowing you and [   ]
time for comment to us on the subject before the arrival of the processing
25X1 team and pre-scheduling at [   ] for processing.
25X1

2. As informed in previous TWX correspondence, the processing team
25X1 will arrive at [   ] on Wednesday, 25 April 1956.
25X1 [   ] now Headquarters Transportation (and Processing)
25X1 Officer, will have general responsibility for the control of processing. Others
25X1 in the team are: [   ] who will assist in personnel matters;
[   ] from CPB, who will assist on all finance matters; [   ]
[   ] and a clerk who will give additional processing to [   ]
25X1 personnel. [   ] will accompany the team.

3. The processing team will bring with them three films (each about
20 minutes long) which should be shown in the evenings on 25 and 26 April.
25X1 The films are: [   ]
25X1

4. On arrival, the processing team will set up Headquarters in the
movie building or such other location as designated by [   ] and
[   ].

Until lunch time, plans should probably be firmed by discussion between
25X1 team members and [   ].

ILLEGIB

● ● s SECRET T

DISPATCH NO. ☐

Page 3 of 3

25X1 9. ☐ additional processing will be conducted during the after-

25X1 noon of 26 April. ☐ will depart ☐ on

26 April. The processing team will remain at ☐ until all persons

are processed.

25X1 Items to be covered by ☐

  a. Next of Kin form (93).
  b. Pay and Allowances.
  c. Clothing certificates.
  d. Clothing check (enlisted).

25X1 10. ☐ documentation, if any, will be collected and returned to

Headquarters for retention.

  11. The members of the Headquarters team will be individually available

at times other than those outlined above to answer individual questions by

25X1 ☐ personnel.

☐

PCS/DCI

11 April 1956

25X1 **Orig & 1 -** ☐ 11 - Commo
   3 - RMB   12 - Ops
   4 - Col Dahl 13 - Admin
   5 - Fin   14 - LO
   6 - Pers 15 - ADM
   7 - SO   16 - WPW
   8 - JAG 17 - JWW
   9 - JWR 18 - Chrono
   10 - GFK 19 - Reading
        20 - Extra (Admin)

25X1 **PCS/DCI:** ☐ /c

JAMES A. CUNNINGHAM, JR.
Releasing Officer

☐
Originating Officer

s SECRET T